



Hudson Soccer Association  
541 County Road UU  
Hudson, WI 54016

**Job Posting Title: Director of Coaching (DOC)**

**Summary:**

The Director of Coaching (DOC) is responsible for managing Travel League team formation, coach recruitment, coach training, and providing guidance on team training and development. The DOC is also responsible for assisting with the training of the Recreational League coaches. DOC must be result driven, with the ambition to see each team succeed. This position supports the Hudson Soccer Association's Board of Directors and reports to the Hudson Soccer Association President.

**DOC Essential Duties and Responsibilities:**

**Board:**

- Maintain open line of communication with HSA President and Board
- Advise the President and or Board Immediately by phone or email when they are made aware of coach or parent misconduct, severe player injury, or any other occurrence that would need quick action taken from the President or Board
- Attend majority of monthly board meetings. If not able to attend a written report is required to be submitted to the President prior to the meeting

**Association General:**

- Work with field coordinator for field readiness, safety and shutdown due to poor conditions or otherwise so communication can be sent out to coaches if needed
- Establish a working relationship with HHS Coaches and Hudson Kickers (HHS Boosters)
- Create a developmental program and curriculum from age 3 to HS
- Manage HSA resources: articles, websites, books, etc.
- Design a Coach's Code of Conduct, and ensure it is followed
- Work with Referee Assignors to educate coaches on the rules of the game
- Encourage ethics among club members and within the entire HSA soccer community, teach coaches what that looks like
- Find ways to keep HSA competitive and assist with marketing and growing the club

**Travel:**

- Provide HSA communication to coaches in a professional and respectful manner
- Manage all traveling coaches: Work to recruit and assign quality coaches to competitive teams in sufficient numbers to ensure that all players have quality leadership and training
- Assist the Travel Director(s) with team formation
- Manage the travel tryout process. Assists with arranging for evaluators and determining evaluation process and procedures
- Schedule and lead coach's meetings to address club, team and coaching needs
- Ensure all coaches pass a background check and have appropriate and valid coaching licenses
- Observe and evaluate travel team practices and games, offer guidance where necessary (minimum two practices and one game per season)
- Provide additional training for coaches during winter training to develop good training habits
- Assist the Player Development board member with the development and implementation of curriculum, warm up and drill list for the travel program
- Work with Travel Director and Player Development to schedule athletic and goalie training, clinics, and summer/winter camps
- Develop a program and template for coaches to give feedback to their players on strengths and weaknesses

**Rec:**

- Compile and implement a Rec League teaching program for the volunteer coaches of each age grouping
- Schedule and lead 1 Rec coach training class prior to the spring program and 1 class prior to the fall program
- Manage the spring and fall advanced rec program
- Assist the Rec Director(s) with development and implementation curriculum and drill list for rec program and advanced rec program
- Schedule winter (indoor) camps

**Experience:****Requirements:**

- "C" Coaching License or higher
- 5+ years of coaching traveling (or higher) soccer
- Must be able to pass WYSA background check
- Passion and knowledge to improve player and coaching development

**Preferred:**

- Bachelor's Degree
- DOC Diploma

**To apply for this position, please email your interest and resume to [katischenz@outlook.com](mailto:katischenz@outlook.com). Resumes must be submitted by July 27<sup>th</sup>. Screening and interviews will be conducted the first two weeks of August. Thank you for your interest!**